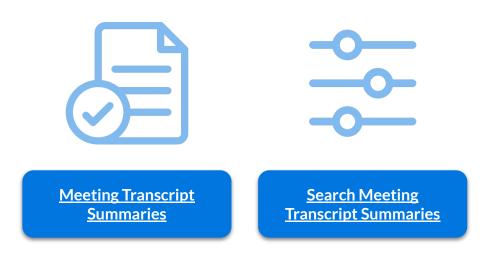


PRODUCT RELEASE NOTES

April 2024

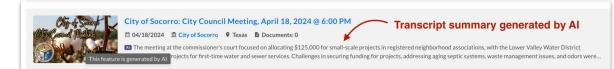
What's New?

In this release, we added AI generated searchable executive summaries of meeting transcripts, giving you the ability to quickly understand context of a meeting and refine your search results.



Meeting Intelligence: AI Generated Transcript Summaries

Too busy to listen to and review the hours of meetings returned in your Meeting Intelligence search results? Use our AI generated meeting summaries for brief, executive overviews of meeting content and quickly determine which meetings are most relevant to you.



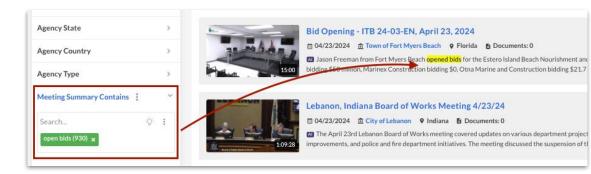
HOW TO FIND IT

- → Navigate to **Meeting Intelligence**
- → On the search results page view the summary displayed with each meeting transcript result
- → Click the meeting title or thumbnail to navigate to the **Details page**
- → The AI generated summary is displayed below the meeting
- → Click "show more" to view the full summary and any additional description provided for the meeting
- → Note: The "AI" icon indicates that the summary is generated by AI

Meeting Summary Meetin

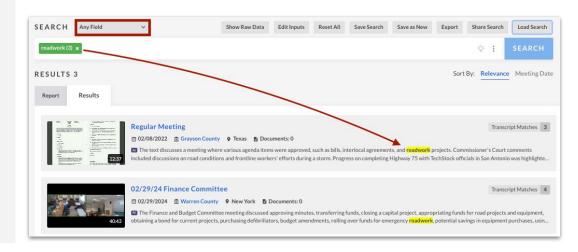
Meeting Intelligence: Search Across Al Meeting Summaries

Search across AI generated meeting transcript summaries to surface relevant content more efficiently. Use the "Any Field" option in the main search bar or the dedicated "Meeting Summary Contains" filter to search for keywords directly in meeting summaries.



HOW TO FIND IT

- → Navigate to Meeting Intelligence
- → In the main search bar select "Any Field"
- → Enter a keyword (or keywords) and hit search
- → Keyword matches will be highlighted in the AI meeting summaries
- → Note: "Any Field" also searches across other items including meeting transcripts, documents, and meeting title
- → To search across meeting summaries specifically, type your keywords into the "Meeting Summary Contains" filter in the left set of filters



More Information

For more information, check out these helpful resources:

Video: Al Meeting Transcript Summaries

Guide: How to Search Meeting Intelligence

Guide: Viewing Meeting Details